

TASK MANAGEMENT SOFTWARE



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Recognized as top player in Software and Inventory Market
by various global research reports.



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SCOPE OF TASK SOFTWARE



Task Creation

(Create Task, Assign Task to Others, Add Cc to Tasks)



Task Update

(Pending Task Lists, Update Start & End Time, Task Status)



Task Report

(Daily of tasks Report, User wise, Party wise Reporting)



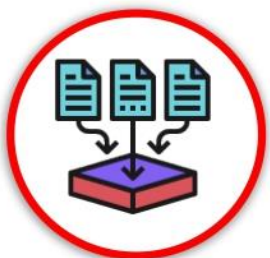
Graphical Task Analysis

(Pending Task view, Filter based on priority, etc.)



Task Follow-up

(Dashboard View Pending Task List, Filters, Send Alerts)



Task Master

(Create Task Group & Tasks Types)

FEATURES OF TASK SOFTWARE



Organize, Assign & Prioritize Tasks



Task Activity History

Facility To Create Recurring Tasks



Facility To Upload Documents



Task Dashboard To View Pending Task List



Email / SMS / WhatsApp Alerts

BENEFITS OF TASK SOFTWARE



Improve Your Productivity & Time Management



Track Task Duration & Schedule



Save Time On Routine Work



Streamlined Communication & Documentation



Provide Real-time Insights Of Task Status



For Real Time Alert & Notification